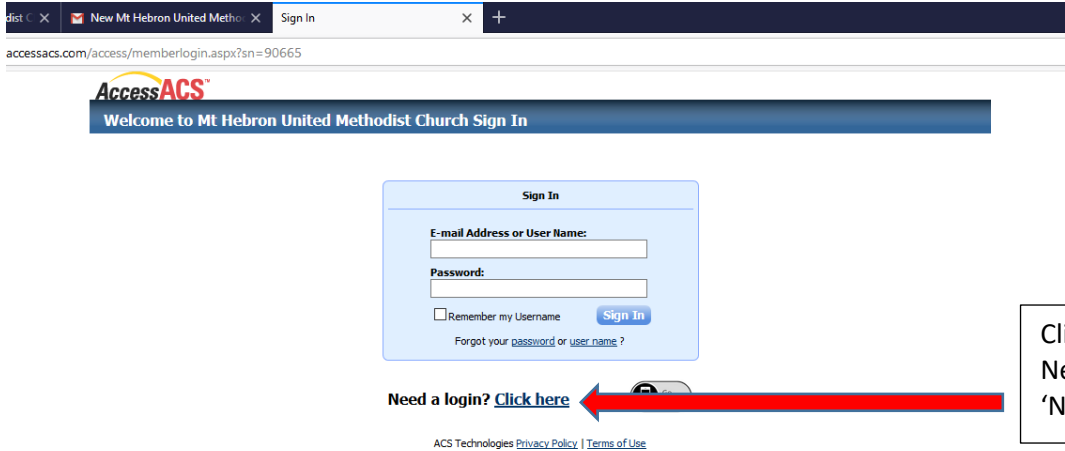


How – To Guide for Accessing Online Directory

Click Link on Mt. Hebron’s website ‘Click Here to Access Your Member Information’

(<https://secure.accessacs.com/access/memberlogin.aspx?sn=90665>)



<https://secure.accessacs.com/access/memberlogin.aspx?sn=90665>



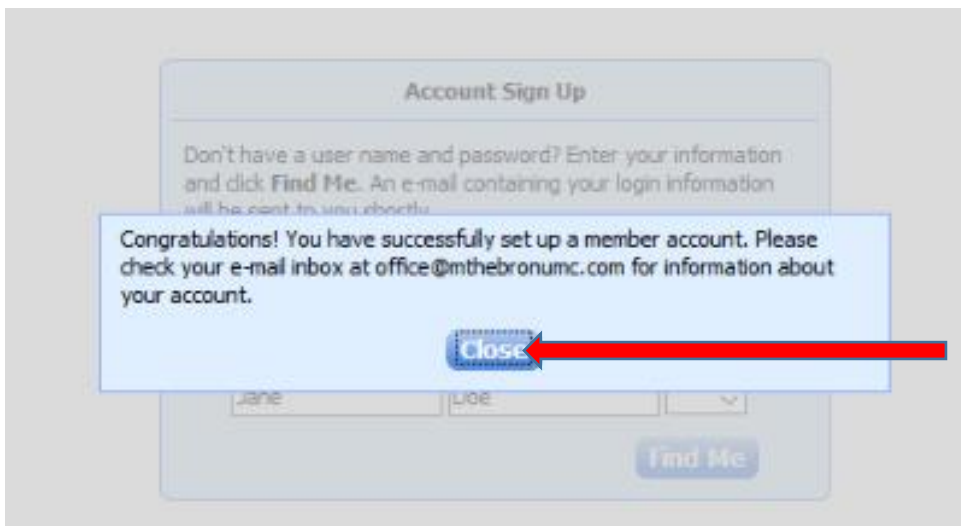
Welcome to Mt Hebron United Methodist Church Sign In

Enter you email address, first name, and last name **as they appear in the church office records.**

The "Account Sign Up" form contains the following fields: "E-mail Address" (a text input field), "First Name" (a text input field), "Last Name" (a text input field), and "Suffix" (a dropdown menu). A "Find Me" button is located at the bottom right of the form. Two red arrows point from the text box on the left to the "E-mail Address" and "Last Name" fields.

Already have a login? [Click here](#)

ACS Technologies [Privacy Policy](#) | [Terms of Use](#)



Once you receive the successful registration message, click 'close' button.

The below email will be sent to the email address used to create the member account.

New Mt Hebron United Methodist Church Account Verification

Thank you for registering online with Mt Hebron United Methodist Church.
Your user name is janedoe

The following link is only good for 24 hours, so click [here](#) and make sure this is your church. If it is, go ahead and set up an account by setting up your password. If you have any questions, please contact your [church administrator](#).

Your friends at **Mt Hebron United Methodist Church**

Click 'here' to confirm your email address and set a password.

You will be prompted to enter a new password.



Complete Account Setup

Enter a new password

New Password:

Confirm Password:

Strength

By clicking the Sign In button you agree to the [Terms of Use](#).

A Strong Password has:

- 8-15 characters total
- No part of username or e-mail
- Two or more numbers
- None of these characters: < & > / \ ; % [space]
- Lower and upper case characters

****Please note the requirements for the password****

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After setting your new password, the Home page will display (seen below).



Welcome, Jane Doe

[Home](#) [Profile](#) [My Profile](#) [Sign Out](#)

[Home](#) [Directories](#)

What to View...

My Contact Profile

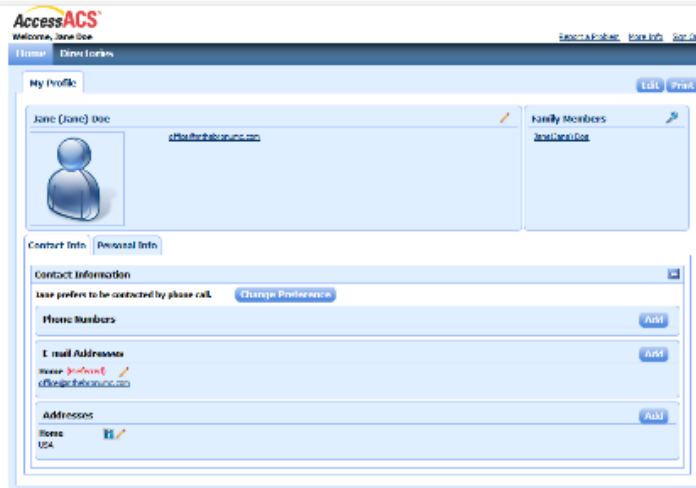
Search

Last Name:

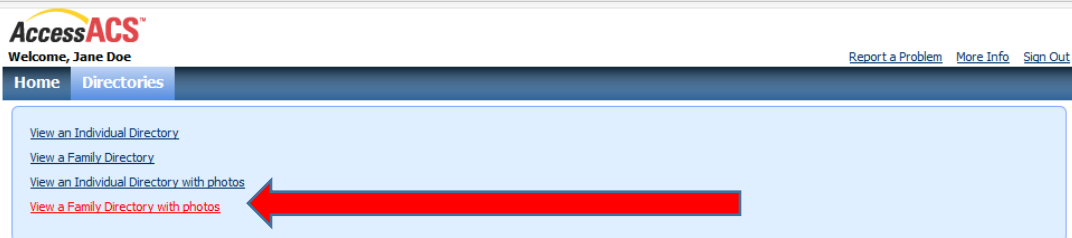
First Name/Go by Name:

My Groups

Click ' My Profile' under the Home drop-down box to review your personal information. You are able to make changes to any information. Once changes are made, they are automatically sent to the church office for review and approval.



To view the online directory, click 'Directories' and click 'View a Family Directory with photos'



Install 'ACS Church Life' App on Smart Phone to access Membership Information

Access App Store on Smart Phone / Google Play on Android Phone and search 'ACS Church Life'



Click to install app (it is free).

Once app is installed, login using the username and password previously received from setting up member account online.